

Major Responsibilities and Duties:

Department Leadership & Administration

Plan, organize, and direct the operations of the Walnut Springs ISD Police Department.

Ensure compliance with all applicable federal, state, and local laws as well as district policies.

Develop and implement department policies, procedures, and training programs.

Manage departmental budget and coordinate acquisition of equipment and technology.

Campus Safety & Security

Oversee safety operations and threat assessment procedures across all campuses.

Lead emergency response efforts and serve as incident commander for major campus events or crises.

Conduct safety audits, drills, and training for staff and students.

Partner with campus administration to support restorative discipline and positive student relationships.

Law Enforcement & Community Relations

Enforce laws and ordinances within district jurisdiction.

Investigate criminal activity occurring on district property.

Maintain strong relationships with local law enforcement, emergency management, and community partners.

Promote a positive, visible presence on campus and within the community.

Knowledge, Skills, and Abilities

Comprehensive understanding of Texas Education Code §37.081 (School District Police)

Strong leadership, communication, and interpersonal skills

Ability to build trust with students, staff, and the community

Skilled in crisis management, de-escalation, and collaborative problem-solving

Ability to maintain confidentiality and discretion

Working Conditions

Frequent district wide travel

Work involves moderate physical activity, occasional restraint situations, and exposure to outside elements

May require evening or weekend work for special events, emergencies, or investigations

Application Process

Interested applicants should submit:

WSISD Employment Application (available on the district website)

TCOLE Personal History Statement

Resume and cover letter

Copy of TCOLE license and certifications